

# Backups & Critical Maintenance Service

(Preferably a minimum of twice per year)

## Data & System Backup (option choice agreed with customer)

### Option 1

- Backup "My Documents" to one or more CD/DVDs using Free CDBurnerXP

### Option 2

- Backup "My Documents" to owner's External HDD using Free SyncBack

### Option 3

- Backup "My Documents" to one or more CD/DVDs using Acronis True Image  
**OR**
- Backup "My Documents" to owner's External HDD using Acronis True Image

### **PLUS**

- Backup System Disk Image to owner's External HDD using Acronis True Image

## Registry Backup

- Ensure Microsoft System Recovery is operating properly
- (Load and) run ERUNT to backup Registry (XP Only)

## Software Updates

- Ensure Microsoft Operating System (XP or Vista) is up to date
- Ensure Microsoft Office is up to date (if applicable)

## Malware Protection

- Ensure Anti Virus software is present, up to date and working properly
- (Load and) run Free Ad-Aware to remove adware and spyware

## Performance

- (Load and run) Free CCleaner to remove rubbish from HDD(s)
- Run Microsoft Disk Defragmenter on HDD(s)

## Cost of Work

- For the above work on one (1) PC in the Sydney suburbs listed below **\$75.00**
- For each additional PC at the same location add **\$20.00**
- Please request firm quote for suburbs not listed

2076	Normanhurst	2126	Cherrybrook
2077	Hornsby	2151	North Rocks
2118	Carlingford	2153	Bella Vista, Baulkham Hills, Winston Hills
2119	Beecroft, Cheltenham	2154	Castle Hill
2120	Thornleigh, Pennant Hills, Westleigh	2155	Kellyville, Beaumont Hills
2121	Epping	2156	Glenhaven
2125	West Pennant Hills	2158	Dural, Round Corner

**Peter Fowler - 0438 866 034**

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